

CHENIES PARISH COUNCIL

Minutes of the Extraordinary Meeting held on Wednesday, 14th June 2017.

Present: Mr D Le Neve Foster *Chairman*
Mr C Macleod Matthews *Vice Chairman*
Mr D Martin

In attendance: Mr P L Waite *Clerk*

1. Apologies for Absence

Apologies were received from Mrs. Leaper and Mr. Walker

2. Annual Accounts for the year ending 31 March 2017

The accounts for the year ending 31 March 2017 were approved by the Council

3. Annual Governance Statement 2016/17

The Annual Governance Statement 2016/2017, forming Section 1 of the Annual Return for the year ending 31 March 2017, was completed and approved by the Council and duly signed by the Chairman and the Clerk.

4. Accounting Statements 2016/17

The Accounting Statements, forming Section 2 of the Annual Return for the year ending 31 March 2017 were reviewed and approved by Council and duly signed by the Clerk and the Chairman.

5. Annual Internal Audit Report 2016/17

The Internal Audit was reviewed and the recommendations noted. It would be placed on the Agenda for the next Parish Council Meeting so that the recommendations could be fully implemented. The Minutes would be shared with the Internal Auditor. The Chairman would write a letter of thanks to Mr Geoffrey Ziprin for his time and efforts in completing the Internal Audit.

6. Submission of the Annual Return to the Auditors

The submission of the Annual Return for the year ended 31 March 2017 to the external Auditors, Mazars, was approved and will be actioned by the Clerk.

The meeting closed at 8.50pm

The next Council Meeting is scheduled for Wednesday, 5th July